

## Confirmation of New Student / Transfer Student

New Student

Transfer Student

Teacher: \_\_\_\_\_

Reg Date: \_\_\_\_\_

Reg No: \_\_\_\_\_

Music Enriches  
Our Life!

*Thank you for  
joining us!*

<b>Name (Full Name as ID):</b>		<b>Student's ID:</b>
_____		_____
<b>D.O.B (Age):</b>	<b>Sex:</b>	<b>Music Background:</b>
_____	_____	_____
<b>Lesson Day:</b>	<b>Time:</b>	<b>Duration:</b>
_____	_____	_____
<b>Start Date:</b>	<b>Course / Instrument Description:</b>	
_____	(Guitar, Ukulele, Vocal, Music Theory, Music Video Production)	
<b>Contact Person:</b>		<b>Phone:</b>
_____		_____
<b>Email:</b>		
_____		
<b>Remarks:</b>		

Registration Fee Paid:  Yes /  No

**Total Amount :** \_\_\_\_\_

**Terms:** \_\_\_\_\_

\_\_\_\_\_  
Student/Parents Name /Date

\_\_\_\_\_  
Staff's Name / Date

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## Student's Term and Conditions

### 1. ENROLMENT:

Enrolment will only be recognised upon full payment of enrolment fee and one term's fee unless otherwise stated.

### 2. PAYMENT:

Please note that the fees must be paid 7 days before the commencement of the 1st lesson of the new school term.

### 3. LESSON SCHEDULE:

The school's schedule for the year has been designed so as the school can move steadily towards the Philosophy of Music Education.

- a. There will be 4 terms in every year. There will also be a short XYMS school holiday in each term.
- b. Every student will enjoy 45 lessons in a year.
- c. There will be no lesson on public holidays.

### 4. ATTENDANCE:

Students are advised to attend the lessons regularly and punctually. We hope to inculcate good time management in all our students.

### 5. TEMPORARY SUSPENSION OF LESSON:

Any student who fail to attend lessons consecutively for a month or more will be required to re-enrol. A registration fee will be charged. However, if a student wishes to secure the same lesson time allocated, the fee for that respective month(s) must be paid in advance.

### 6. TERMINATION OF LESSON:

For termination of lessons, the students are to full in the withdrawal form at least one month before the term ends or give one month's fee in lieu.

### 7. STUDENT ABSENCES:

Students will inform the teacher of any absences. Teachers are not required to make up these absences but may willingly do so at their own discretion. Notification of absence on the part of the student does not exempt fees payment as contracted.

### 8. SAFTY IN SCHOOL PREMISES:

The school will take good measures in all safety precaution. However, the school will not be responsible nor will it be required to pay the cost for any loss, damage or injury caused to the students at the premised of the school.

### 9. PUBLIC ADMISSION:

The school reserves the right to refuse any student, their friends and/ or relative... etc admission into school premises, who is (are) likely to cause disturbance, embarrassment or annoyance to others.

### 10. PUBLICITY MEDIA

The school reserves the right to use any photos or video of school event for any publicity media.

*Note: The school reserves the right to add, amend, waive, cancel and/or suspend any of the terms and conditions with our prior notice.*